Franklin Public Library Board meeting 8/11/2022

Agenda

* + 1. Call to order 7:55 pm
    2. Roll call - Present: Susan Stevens, Susan Pepper, Rick David, Teresa Natzke, Robin Rosen. Janice Cherkaskey participated with the Board in a Strategic Planning focus group prior to the start of the monthly meeting but had to leave just prior to the Call to Order.. Kim Greidanus was absent.
    3. Approve agenda: Rick moved and Susan seconded a motion to approve the agenda. Motion passed
    4. Approve minutes from 06/09/2022. The motion to approve the Minutes was made by Rick and seconded by Susan Stevens Motion passed.
    5. New Business: Strategic Planning Update

1. Public Focus groups were held and had only a few parti–ipants. Susan Pepper asked to do another focus group via Zoom in order to get more people to participate in the Focus Group process. Susan will work with Amanda (consultant) on this.   
    Since Susan Pepper will not be running for re-election at the end of her term and there is only one candidate on the upcoming ballot for the two expiring terms, there will be one seat to fill after the election. The board discussed the process to have a write-in candidate run for the open seat (per township clerk – an individual needs to submit a “Declaration of Intent to Run as a Write-In Candidate” by October 28th. The Board will undertake a solicitation and selection process to fill the seat, utilizing recently adopted DEI criteria adopted by the Village Council
   * 1. Old Business
        + Strategic plan - we are now actively working on this with the consultant.
        + Basement update -included in the librarian’s report
     2. Treasurer report - Rick reported that we ended the June 30, 2022 Fiscal Year with a surplus of slightly over $14,000. For the current year ending June 30, 2023, we intend to utilize this surplus primarily for capital improvements. Susan Stevens moved to approve the June Treasurer’s report, Susan Pepper seconded it; Motion passed.
     3. Librarian report - Teresa reported that the tutoring program was not used extensively, but she still felt it was successful and will be repeated next year. It was primarily used by young children and the tutors were very well qualified to teach early reading skills. Some tutors were paid and we paid for approximately 15 hours of tutoring. Teresa feels that the majority of parents were there to give their children opportunities to get a ‘jump start’ on their reading skills, in preparation for school, rather than remedial services.

The generator will be installed on August 25th and the library will be closed that day.

We have water in the basement from the recent rains. Gary Roberts and Kim were contacted. Gary suggested that we work on it a step at a time and buy a dehumidifier and Kim will buy it. The downspouts need to be cleaned out and reattached and the grading in the back needs to be redone.

In March of next year, Teresa would also like to contract with a gardening company who will come every 3 or 4 weeks and maintain the garden beds and also clean out the gutters, especially the gutter above the shed outside the back door of the building. This is the gutter that contributes to water problems in the basement.

The parking lot was resurfaced and new lines were recently painted

The water testing has been done by the county at the request of a library patron and the water was found to be in compliance with county standards

There was a discussion about volunteers needed for the night of the Block Party.

The Friends of the Franklin Library has scheduled an outdoor “hot chocolate” event for January 2023, with a Fire and Ice Theme and Susan Stevens suggested that we also sponsor another Trivia Night event either in conjunction with the Friends activity or on a standalone basis.

* + 1. Public Comments: None
    2. Meeting adjourned at 8:34 pm
    3. Next meeting: 9/8/2022

Respectfully submitted by Robin Rosen, secretary